



DEPARTMENT OF THE NAVY

COMMANDER NAVAL AIR RESERVE FORCE
4400 DAUPHINE STREET
NEW ORLEANS, LOUISIANA 70146-5200

COMNAVAIRESFORINST 5450.11A
N1

4 JUN 2001

COMNAVAIRESFOR INSTRUCTION 5450.11A

Subj: MISSION AND FUNCTIONS OF THE NAVY AIR LOGISTICS OFFICE
(NAVAIRLOGOFF) NEW ORLEANS, LOUISIANA

Ref: (a) OPNAVNOTE 5450 of 28 Mar 00

Encl: (1) Mission and Functions assigned to NAVAIRLOGOFF

1. Purpose. To delineate the functions to be performed by NAVAIRLOGOFF in support of the mission assigned by the Chief of Naval Operations (CNO) in reference (a).
2. Cancellation. COMNAVAIRESFORINST 5450.11
3. Status and Command Relationship. The NAVAIRLOGOFF is an echelon IV shore activity in an active status under the direction of a Commanding Officer (CO) and under the command and support of Commander, Naval Air Reserve Force (COMNAVAIRESFOR).
4. Action. In the accomplishment of the assigned mission, the CO will perform the functions per enclosure (1) of this instruction, and advise COMNAVAIRESFOR of any modifications to the mission or functions of NAVAIRLOGOFF required by changing circumstances or otherwise deemed appropriate. Recommendations for changes or modifications to the assigned mission or functions will be submitted through the chain of command.


M. B. NORGART
Deputy

Distribution: (COMNAVAIRESFORINST 5218.2C)
List B1 (23C, FR8 only)
B2 (FR3, FR4 only)
D (42Q3 only)

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List A (N095 only)

4 JUN 2001

MISSION AND FUNCTIONS ASSIGNED TO NAVAIRLOGOFF

1. Mission. To formulate worldwide airlift policy change recommendations for COMNAVAIRESFOR (CO Executive Agent for Department of the Navy Airlift); schedule Navy Operational Support Airlift (OSA)/Navy Unique Fleet Essential Airlift (NUFEA) missions not falling under the Joint Operational Support Airlift Center (JOSAC) or other scheduling authority; operate an airlift data management and aircraft acquisition justification; and perform other such tasks and functions as directed by COMNAVAIRESFOR.

2. Functions

a. Maintain and operate an airlift scheduling/data collection system using the Joint Air Logistics Information Systems (JALIS), the authorized Department of Defense program.

b. Train and certify remote JALIS operators to ensure the smooth and timely flow of data between NAVAIRLOGOFF and remote requesters/squadrons.

c. Use airlift data to formulate and support worldwide Navy organic airlift policy and to improve airlift asset management and scheduling efficiency.

d. Prepare periodic/situational reports as required by higher authority to include an annual report to CNO to support the justification of wartime airlift capabilities/requirements.

e. Act as the principal scheduling authority for all Navy Reserve C-130 assets, all other OSA/NUFEA overseas missions originating or terminating in CONUS, and any other Navy OSA/NUFEA mission not falling under the scheduling authority of another authorized scheduling activity.

f. Receive and process all Navy airlift requests. Act as the service validator, evaluating priority/urgency of each request before scheduling or passing off to cognizant scheduling activity.

g. Perform other duties as may be assigned.



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COMNAVAIRESFORINST 5450.11A CH-1
N1

8 JUL 2002

COMNAVAIRESFOR INSTRUCTION 5450.11A CHANGE TRANSMITTAL 1

Subj: MISSION AND FUNCTIONS OF THE NAVY AIR LOGISTICS OFFICE
(NAVAIRLOGOFF) NEW ORLEANS, LOUISIANA

Encl: (1) Revised enclosure (1)

1. Purpose. To issue change 1 to the basic instruction.
2. Action. Remove enclosure (1) to the basic instruction and replace it with enclosure (1) of this change transmittal.


M. B. NORGART
Deputy

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MISSION AND FUNCTIONS ASSIGNED TO NAVAIRLOGOFF

1. Mission. To formulate worldwide airlift policy change recommendations for COMNAVAIRESFOR (CO Executive Agent for Department of the Navy Airlift); schedule Navy Operational Support Airlift (OSA)/Navy Unique Fleet Essential Airlift (NUFEA) missions not falling under the Joint Operational Support Airlift Center (JOSAC) or other scheduling authority; operate an airlift data collection system for airlift asset management and aircraft acquisition justification; and perform other such tasks and functions as directed by COMNAVAIRESFOR. (A

2. Functions

a. Maintain and operate an airlift scheduling/data collection system using the Joint Air Logistics Information Systems (JALIS), the authorized Department of Defense program.

b. Train and certify remote JALIS operators to ensure the smooth and timely flow of data between NAVAIRLOGOFF and remote requesters/squadrons.

c. Use airlift data to formulate and support worldwide Navy organic airlift policy and to improve airlift asset management and scheduling efficiency.

d. Prepare periodic/situational reports as required by higher authority to include an annual report to CNO to support the justification of wartime airlift capabilities/requirements.

e. Act as the principal scheduling authority for all Navy Reserve C-130 assets, all other OSA/NUFEA overseas missions originating or terminating in CONUS, and any other Navy OSA/NUFEA mission not falling under the scheduling authority of another authorized scheduling activity.

f. Receive and process all Navy airlift requests. Act as the service validator, evaluating priority/urgency of each request before scheduling or passing off to cognizant scheduling activity.

g. Perform other duties as may be assigned.